

**QUEENSLAND FELINE ASSOCIATION INC.**



**REGULATIONS AND BY-LAWS  
DECEMBER 2021**

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## PART A - ADMINISTRATION

1. NAME: **QUEENSLAND FELINE ASSOCIATION (QFA) INC** referred to as "The Council".
2. MEMBERSHIP
  - (A) Affiliation may be granted to Bona Fide Cat Clubs by decision of the Council at a general meeting.
  - (B) Clubs, by accepting affiliation, agree to abide by the Constitution and Rules and Regulations as laid down by QFA Inc.
3. DEFINITIONS
  - (A) COUNCIL - Queensland Feline Association Inc.
  - (B) BONA FIDE CAT CLUB - A group of people conducting orderly meetings, running regular cat shows and active in the promotion of the Cat Fancy in general.
  - (C) REGISTER - The register kept by QFA Inc for registering cats in accordance with the by-laws and such Rules and Regulations made by the Council.
  - (D) REGISTRAR - A person or persons appointed by Council to keep records of registrations. The appointment is to be confirmed at the discretion of the incoming Council after each annual election of officers.
  - (E) REGISTERED CAT - Any cat accepted for registration in the register.
  - (F) CHAIRMAN - President, Vice-President or person elected from meeting to act in that capacity.
  - (G) QFA INC JUDGES' ASSOCIATION - consisting of all judges, both open and junior, registered and approved by QFA Inc.
  - (H) DELEGATE - a member of an affiliated club delegated by that body to attend meetings and vote on behalf of said club at meetings of QFA Inc. Also, a member of the QFA Inc Judges' Association delegated by that body to attend meetings and vote at meetings of the QFA Inc. on behalf of the said Association on matters arising from or pertaining to the Judges' Association.  
A proxy delegate – must be a member of a QFA Inc Affiliated Club. And may be appointed by an affiliate club or by the Judges' Association to attend meetings and vote in the absence of the official delegate, and in the case of clubs outside the metropolitan area, the proxy delegate need not be a member of such club.
4. AMENDMENTS TO BY-LAWS OR RULES AND REGULATIONS
  - (A) Any proposed amendment to the rules or by-laws must be voted upon at a general meeting and carried by a simple majority.
5. OBJECTS AND POWERS
  - (A) To promote in every way, the general improvement of the standard, breeding and exhibition of cats
  - (B) To conduct, control and lay down rules for cat shows and the exhibition of cats.
  - (C) To foster, promote and protect the interest of cats.
  - (D) To include a body, known as QFA Inc Judges' Association, which will be responsible (subject to Council approval) for laying down all rules and regulations pertaining to judges and judging of exhibits, and which will be responsible for all aspects of judge's training.
  - (E) The standard adopted by the Council shall be the standard of the Australian Cat Federation Inc. which the Council will follow in principle, with any changes approved at a meeting of QFA Inc.
  - (F) To keep a register of cats, their breeding, and other relevant details and to make rules and regulations therefore.
  - (G) To award challenge certificates, allot titles and make regulations therefore.
  - (H) To fix fees and charges for services rendered under (F) and (G) and any other services provided by QFA Inc.
  - (I) To fix honoraria to be paid to officers as directed by Council.
  - (J) To grant Life membership for services rendered to Council. Life membership is conditional in such as recipients have no voting powers at an AGM unless as a delegate.
  - (K) To subscribe to and become associated or affiliated with any other bodies whose objects are kindred to the objects of QFA Inc and to accept affiliation from such body.
  - (L) To make or suspend Rules and Regulations and to do any other lawful acts as are incidental to or conducive to the attainment of any or all the objects and power set out above.

6. OFFICERS shall consist of:
- (A) PRESIDENT – to be elected annually.
  - (B) VICE-PRESIDENTS (2) – to be elected annually.
  - (C) HONORARY SECRETARY – to be elected annually.
  - (D) ASSISTANT SECRETARY – to be elected annually.
  - (E) HONORARY TREASURER – to be elected annually
  - (F) The above Officers, together with the Registrar/s shall be deemed to comprise the “Executive Committee” of the QFA Inc.
  - (G) Any delegate may be co-opted at any general meeting of the Council to act on any Committee convened by the Council or to act on behalf of the Council at any meeting where a Council representative is required.
  - (H) In urgent matters regarding cat’s welfare the Office Bearers may deal with any matters affecting the good of QFA Inc and, if the resolution was made in good faith and in accordance with the Rules and By- Laws, the Association will indemnify the Committee to the full extent of any liability incurred by the Committee because of such a resolution.

7. DUTIES OF OFFICERS

- (A) PRESIDENT – shall preside as Chairman at meetings convened by QFA Inc.  
**Appendix 1 – President Position Statement**
- (B) VICE-PRESIDENTS – Shall act as Chairman in the absence of the President at any meeting.
- (C) HONORARY SECRETARY – shall convene and attend meetings of Council and Committees, keep a record of proceedings at such meetings, keep the records and correspondence and act generally under the direction of Council and to act as Property Officer.  
**Appendix 2 – Secretary Position Statement**
- (D) ASSISTANT SECRETARY – shall assist the Honorary Secretary in compiling and recording minutes of meetings and other duties as required.  
**Appendix 3 – Assistant Secretary Position Statement**
- (E) HONORARY TREASURER- shall be responsible for all matters of finance, including payment of accounts and collection of monies due to Council; shall keep any relative books of record of finance and preparation of accounts and shall act generally under direction of Council. Shall present at each meeting a statement of balance of account, and at each annual general meeting a statement of accounts for the previous year from 1<sup>st</sup> July to 30<sup>th</sup> June.  
**Appendix 4 – Treasurer Position Statement**
- (F) REGISTRAR – shall keep complete registers of all registrations of pedigreed cats, Companion cat prefixes, mating’s, litters, transfers, and granting of higher status, in the manner laid down in the Rules and Regulations of the QFA Inc.  
**Appendix 5 – Registrar Position Statement**

## 8. PROCEDURE AT MEETINGS

- (A) ANNUAL MEETING: There shall be an annual meeting of the QFA Inc which shall be held in August of each year on a date selected by the Chairman for: -
1. Receiving reports from Officers
  2. Receiving the Treasurer's annual report on statement of accounts
  3. Election of Officers
  4. Appointment of Auditors of accounts if required
  5. Any other business specified in the notice convening the meeting
- (B) GENERAL MEETING: Ordinary general meetings of the QFA Inc shall be held monthly on a date selected by the Chairman for:
1. Receiving the reports from Officers
  2. Conducting any business relative to the operation of QFA Inc
- (C) SPECIAL MEETINGS: shall be convened by the Secretary as directed by the Chairman on the request in writing by the Officers or not less than two - thirds of delegates. Such meeting shall be within fourteen (14) days of such request. Notice in writing shall be given by the Secretary to all delegates and officers of such meeting and the business to be transacted thereat.
- (D) VOTING: At the meetings, questions shall be decided by a show of hands unless a poll is required by a simple majority of delegates present whereat the question shall be resolved by secret ballot. Delegates, Life Members and Executive are eligible to vote on matters coming before the Council. The Chairman shall have a casting vote only, and his declaration that a resolution submitted to a show of hands has been carried or lost shall be conclusive evidence of the fact.
- (E) PROPOSALS: Any delegate making a proposal be named in the minutes unless that proposal is specifically for the club that the delegate represents

## 9. DISCIPLINARY POWERS

- (A) A motion to "review affiliation" of any member can be moved and seconded at a general meeting of Council by any of the delegates present.
- (B) Should such a motion be carried by a simple majority of delegates present, the said Club shall be notified in writing "that a review of its affiliation will be carried out at the next general meeting of the Council"
- (C) At a review of affiliation of any Club, the said Club will be deemed disaffiliated from the Council by a two- thirds majority of delegates present voting in favour of disaffiliation.
- (D) Any affiliated Club unfinancial for more than three (3) months may be disaffiliated by order of the Council.
- (E) Any action taken by a Judge contravening the Judges Code of Ethics deemed to be detrimental to the Cat Fancy in general shall be subject to discipline. Any disciplinary action contemplated shall be discussed at one meeting and voted upon the next meeting.
- (F) Any action contravening the Code of Conduct shall be subject to discipline. Any disciplinary action contemplated shall be discussed by QFA Council and voted on at the next QFA General Meeting.<sup>1</sup>
- (G) The Complaints Committee shall consist of the current Executive and any delegate may be co-opted onto that committee.
- (H) Complaints against individuals will be handled in the following manner:
- (I) Anonymous complaints will not be dealt with at all. When a verbal complaint is received, the complainant will be asked to put their complaint in writing. An email or signed letter will be accepted as legitimate complaints.
- a. The Complaints Committee will determine whether the matter should be dealt with by QFA Inc. If the matter does not constitute a breach of the relevant Code of Ethics or Rules and Regulations, the complainant will be advised of such.
  - b. If the matter should be dealt with by QFA Inc, the Secretary will acknowledge the complaint and request any additional information required to progress the complaint.
  - c. In the first instance the person/club against whom the complaint has been made (respondent) may, depending on the complaint, be contacted by telephone by a member of the Executive and given the opportunity to resolve the complaint. If this is done to the complainant's satisfaction, then the Secretary will advise both

<sup>1</sup> August 2020 – new (F) added and following renumbered.

parties in writing that the matter has been settled and a copy of the resolution will be kept on file.

- d. If the respondent contests the complaint, they will be given written notification of the complaint and given 14 days to respond, providing documentary evidence to support their case.
- e. If the Complaints Committee finds in favour of the respondent, the Secretary will advise the complainant of the reasons for this and advise that the matter is resolved to QFA's satisfaction.
- f. If the Complaints Committee finds in favour of the complainant, the respondent will be directed to take whatever action is necessary to resolve the complaint within a prescribed period.
- g. If the respondent fails to take the necessary action within the prescribed period, they shall be subject to discipline. The forms of discipline may include but are not limited to:
  - i. For a registered breeder:
    1. A written warning;
    2. Withdrawal of services for a period determined by the complaints committee;
    3. Deregistration of cats/kittens found to be intentionally mis-registered
  - ii. For an exhibitor:
    1. A written warning
    2. Banning from QFA Inc and affiliated club shows
    3. Removal of awards/titles

#### 10. APPEALS TO QFA INC.

- (A) An affiliated Club has the right of appeal to the Council against any decision of the Council which affects the said Club. Notice of intention to appeal outlining the grounds for such appeal must be given in writing within twenty-one (21) days. Decision of Council on said appeal is final.
- (B) Any individual has the right of appeal to Council against any decision by QFA Inc. which affects them individually. Notice of intention to appeal outlining the grounds for such appeal must be in writing and received within twenty-one (21) days. Decision of the Council on the said appeal is final.

#### 11. DISBANDMENT OF COUNCIL

The Council shall be disbanded upon the decision of the delegates at a special meeting called for such purpose voting UNANIMOUSLY for disbandment. After deciding to disband, the special meeting shall elect a liquidation committee comprising three (3) persons. The liquidation Committee shall compile a list of inventories of all capital and assets of the Council and dispose of same as directed by the delegates at the special meeting.

#### 12. EXECUTIVE OR OFFICE BEARER'S ALLEGIANCE

No member of the Executive, or a delegate to the Council of the QFA Inc., or an office bearer of an affiliated club of QFA Inc., nor any Judge on the QFA Inc. Panel shall be a member of, or register stock with a Queensland Council or Queensland Club not affiliated with QFA Inc.

#### 13. INTERPRETATION OF CONSTITUTION, RULES & REGULATIONS OF QFA INC

The Committee of QFA Inc comprising all officers shall be sole authority for the interpretation of the Constitution, Rules and Regulations of QFA Inc or upon any matter affecting the Council not provided in the same. The Committee's decision is final and binding on members of QFA Inc.

## PART B - RULES RELATING TO REGISTRATION OF CATS

### 1. PREFIXES

A person may apply for a sole breeding Prefix from the age of eighteen (18) years.

- (A) Every Queensland breeder is required to register a cattery prefix with a recognized Cat registering body affiliated with ACF, CCCA or ANCATS.
- (B) Four (4) names in order of preference are to be submitted on the application form and returned to the Registrar together with the prescribed fee. Select all names carefully, as prefixes will not be changed once they have been checked and approved. Holders of prefixes whose names are changed (either by marriage or deed poll) must notify the Registrar of such name change. However, the prefix itself cannot be changed.

Prefixes shall consist of one word and shall not include hyphens, dashes or apostrophes. QFA Inc. will not register a cattery name in the form of an affix, e.g. "Queen of Maybury". The cattery name must come first, e.g., "Maybury Queen". As a guide to breeders, the following words or types of words are not acceptable as prefixes are – Christian names, town names, jewel names, flower names or colour names. Also, to be avoided are works like Misty, Haze, Star, Breeze, Moon, Purr, Puss, Kat. Prefixes must be approved and registered, and no breeder may apply a prefix to a cat's name without first having registered the prefix.

- (C) No breeder may knowingly use the prefix of another breeder either as a prefix or in the common name of a cat.<sup>2</sup>
- (D) Prefixes must be renewed annually, and a Breeder's registration fee must be paid by the 31st July in each year. Failure to fulfil any of the provisions of the QFA Inc breeders' code of Ethics, sign the current agreement and pay the prescribed fees may preclude the breeder from using the services of the QFA Inc. Payment of Breeders registration fee does not constitute membership of QFA Inc.
- (E) A person who applies for a prefix after 30th April will be considered financial until 31st July the following year.
- (F) Every breeder should be aware that if a written complaint is received about him/her, then the QFA Inc. may withdraw its services pending a resolution of the complaint.
- (G) Use of a Prefix shall lapse on the death of the holder and shall not be used again for twenty (20) years. However, on the death of the holder of the Registered Prefix; any member of their family may apply for transfer of the prefix to their name, subject to an annual renewal fee being paid.
- (H) Should a breeder decide to cease breeding, the prefix may be lapsed on written application to the Registrar. Such prefix is not to be used again by another breeder for twenty (20) years.
- (I) Persons wishing to register an interstate or overseas prefix with the QFA Inc. shall apply in accordance with Rule 1(A)
- (J) In purchasing entire pedigree stock Breeders cannot/will not transfer feline before buyer has applied for a Prefix.
- (K) QFA Inc will not accept any future 'Prefix' applications from breeders domiciled in any other State (Interstate)
- (L) QFA Inc. shall be entitled at their absolute discretion to refuse registration of a prefix without giving a reason.
- (M) QFA Inc reserves the right to not accept an application.
- (N) All applicants for a joint prefix are by law entering a partnership and if one of the joint prefix owners has a complaint filed against them upheld and it involves the joint prefix, the other joint prefix holder (partner) will be held responsible within the joint prefix. In the instance where a minor (under 18 years of age) is named on a joint Prefix held with an adult/s; the adult/s accept full responsibility.

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<sup>2</sup> Aug 2021 - Previously - A registered prefix is not transferable.

## 2. RULES FOR FULL REGISTER AND BREED DEVELOPMENT PROGRAMS

### (A) Full Register

The full register is for purpose of recording the pedigrees of fully registered cats. Cats must have at least four (4) generations of immediate ancestry of the same breed/type i.e. a pedigree that extends back for at least four (4) generations of fully registered breeding or which fulfils the requirements of the QFA Inc. rules for breed development programs, (and these cats having been transferred from the sub-register).

All pedigrees issued must bear the breed/variety colour (and the generation number if applicable) and the registration number for each cat entered on the pedigree. Once on full register a cat is no longer subject to the checks and examinations of sub-register status, but in some cases the council may require mating's before full registration is permitted.

Full registration implies not only that a cat conforms to the standard of points to some degree (even if of very poor type), but that it will transmit to its progeny the definitive type of its breed (coat length and texture in any of the colour or pattern varieties recognized for the breed) and will not transmit alien or undesirable characteristics of this sort. If a new colour/pattern variety is admitted to full register, then by default all colour/pattern varieties consequent from mating's with existing colour/pattern varieties should also be admissible.

In those breeds where a new variety of colour/pattern/coat is regarded as undesirable or a serious fault, the potential carrier will not be accepted on full register until that potential has been eliminated to the satisfaction of the Council. Notwithstanding the above, any cat or kitten which in the previous two (2) Generations of its pedigree has an ancestor, which has been sold as non-breeding stock, prior to or at the time of mating of that cat, shall NOT be admissible to the full register EXCEPT with the written permission of the breeder. Registrations MUST be submitted in a format approved by QFA Inc.

### (B) Sub Register

Any breeder who wishes to carry out a breed development program<sup>3</sup> must apply to the QFA Inc. (together with a breeding program) for permission to do so and must adhere always to the rules regarding such providing a breed development program is granted. Upon approval being given to the breeder to proceed with the fully outlined program, the non-registered animals will be recorded. Every litter must be notified in the usual way. The progeny of the first cross between two breed/types, or one registered parent and one unregistered parent, will be known as Generation One (Gen1)<sup>4</sup> and will be recorded as Sub-Register indicating that they carry the necessary factors to produce the intended breed/variety, even if they do not display them. Provisional stock will be under the breeder's normal registered Prefix. Progeny resembling the intended breed or variety (prototypes) produced from mating generation one to generation one, or back-crossing to the basic breed/type, will be known as Generation Two (Gen2).

Although cats on sub-register may be mated with cats on full register, the offspring will be only one generation more than the sub-register parent, e.g. the mating of a generation one cat to a fully registered cat would produce generation two progeny. In certain breeds dilutions of colour may appear in any generation. All colour variants of the same breed in one litter will be registered with the same generation number. Registrations in the sub-register will be grouped according to the breed aimed at i.e. Persian type or Siamese type.

The Generation number (denoted by Gen1, Gen2 etc.) will be included with the registration number, and all pedigrees issued must include the Generation number (if this exists) for each cat stated on the pedigree. The offspring of the third<sup>5</sup> generation cats will be eligible for full register if, in the opinion of the Council or its appointed sub-committee, they are typical of the program breed and of sound health. Breeders should apply in writing to have the new breed/variety accepted for full register. Breeders not wishing to complete the program to fourth generation must notify QFA Inc. and the Registrar, and stock can be transferred to another breeder, upon that breeder gaining permission from QFA Inc. to carry on this program. Breeders may use sub-register stock bred outside the state, if proper records and registration of the stock are obtainable, and the Council for its use in the breeding program gives approval. Entire sub-register cats and kittens may be passed to breeder's interstate without restriction, if the QFA Inc. Registrar effects the transfer. Any breach of regulations will result in cancellation of approval for the breed development program and the registration of all animals involved. The Council may also proceed to take other disciplinary action under its general rules and regulations.

**NO BREEDER IS PERMITTED TO CROSSBREED WITHOUT AN APPROVED BREED DEVELOPMENT PROGRAM.**

### **Appendix 6 <sup>6</sup>Sample Agreement Document for Breed Development Program**

**\*QFA INC. SCALE OF CHARGES as per current QFA Inc Web Site listing**

<sup>3</sup> July 2020 – Previous terminology 'Experimental' programs replaced with 'Breed Development' programs

<sup>4</sup> July 2020 – Previous terminology 'SR' replaced with 'Gen'

<sup>5</sup> July 2020 – Previously fourth

<sup>6</sup> Jan 2021 – Previously Sample Letter



### 3. APPLICATION FOR LITTER REGISTRATION AND CAT REGISTRATION

- (A) Kittens must be registered within nine (9) months of date of birth. The owner of the registered Sire must complete certificates of Stud Service on appropriate application form.
- (B) A kitten's name must not include punctuations (except for apostrophes) and ordinal numbers. E.g. hyphens, question marks etc.). Kitten names cannot be longer than 30 letters including prefix and spaces<sup>7</sup>.
- (C) All surviving progeny in a litter must be registered.
  - (1) All kittens intended for breeding must be registered as "entire" and will only be registered in the new owner's name if the new owner holds a cattery prefix. Where such new owner resides in Australia their cattery prefix must be registered with a Cat registering body affiliated with ACF, CCCA or ANCATS.
  - (2) All other kittens must be registered as "desexed" and the litter registration form must be accompanied by a vet signed desexing certificate with corresponding microchip numbers for each kitten. The breeder can also request to have "pet only" on the Certificate of Registration and Pedigree.<sup>8</sup>
- (D) The Breeder is required to register and name litter kittens either in the name of the Breeder, or directly into the name of the new owner.
- (E) The breeder must be the registered owner or registered lessee of the Dam at the time of birth of the kittens, and the Dam MUST BE registered with QFA Inc.
- (F) The Sire where owned by the breeder must be registered with QFA Inc. Where the Sire is not owned by the breeder, the Sire must be registered with a recognised governing body. Where the Sire is registered with a body other than QFA Inc photocopies of the registration/pedigree certificate is required by the Registrar, when application is made for Litter registration.
- (G) Stock purchased by a QFA Inc registered breeder that has been purchased from overseas, interstate or from a breeder registered with a recognised Queensland body other than QFA Inc, may be accepted into the Register on a re-registration basis only. This is to be affected within two (2) months of purchase. The purchaser is required to supply the ORIGINAL registration/pedigree certificate from the country, state or Queensland body of origin, duly transferred into the QFA Inc registered breeder's name. For the transfer of an overseas cat into QFA where the breeder cannot provide a pedigree in the new owner's name, an official transfer document from the overseas registering council, with new owner's name, will be accepted when accompanied by a pedigree certificate from the same council in the breeder's name. Both documents must be provided.<sup>9</sup>
- (H) All cats domiciled in the State of Queensland and used for breeding and/or exhibiting must be registered with a recognised Queensland governing body, and only the Queensland registration number will be used regarding breeding and exhibiting.
- (I) QFA Inc. requires its breeders to register exclusively with QFA and no other Australian body.<sup>10</sup>
- (J) QFA Inc. shall be entitled at their absolute discretion to refuse registration without giving a reason.
- (K) DNA results for inheritable disorders, blood group, colour, agouti, points and longhair carriers etc. may only be recorded on Certificate of Registration and Pedigree when the swab sample is taken and submitted by a Veterinarian who must scan and record the microchip number on the laboratory form <sup>11</sup>. Once the result is received back from the Laboratory, if it is CLEAR, it can be forwarded to the Registrar and added onto the Certificate of Registration and Pedigree. This will only be included on the Certificate of Registration and Pedigree of the cat that was tested. (It will not carry through to the Certificate of Registration and Pedigree of any progeny). DNA result that does not conclusively rule out the cat ever developing a genetic disease will not be recorded on the Certificate of Registration & Pedigree.
- (L) Shorthaired progeny from a shorthair x semi-longhair mating will be considered shorthair variants and will carry the letters VAR behind the corresponding shorthair number. e.g. a shorthaired seal point kitten from a Siamese x Balinese mating would be classed a Siamese Variant and will carry the notation VAR in its registration number as will the Abyssinian x Somali mating will be classed as Abyssinian Variant and will carry the notation VAR in its registration number. This identification will apply to all subsequent generations.
- (M) Progeny from a silver cat will carry the letter (s) behind their registration number. This identification will apply to all subsequent generations.

<sup>7</sup> Sept 2020 Additional sentence added to (B) regarding character limits

<sup>8</sup> June 2021 Amended requirement for all pet kittens to be desexed

<sup>9</sup> Jan 2020 Addition clause added to (G) regarding overseas transfers

<sup>10</sup> July 2016 New clause (I) added and others renumbered accordingly

<sup>11</sup> Sept 2020 Amended requirement for swab collection

#### 4. CHANGING REGISTRATION PARTICULARS

- (A) Any cat or kitten once registered shall not have its name changed except that a change of name shall be permitted in the case of the wrong sex being registered, e.g. GEORGE to GEORGINA. A name once registered shall not be used again.
- (B) Every cat registered shall have the breeder's prefix as the first word of its name.
- (C) The QFA Inc cannot accept responsibility for errors in certificates of registration and transfer.
- (D) The Registrar will correct clerical errors in certificates returned within fourteen (14) days free of charge.
- (E) Where the breeder has incorrectly registered the colour and/or sex, a charge shall be made for each alteration. A charge will also be made for a replacement Certificate. The Registrar shall be empowered, on application of owner, to change the colour of a cat up to age of nine (9) months where there has been difficulty in deciding the correct colour.
- (F) Where the Registrar considers that a registration or a change of registration is in doubt as to its correct colour, the cat shall be placed before a panel of three (3) Judges appointed by QFA Inc. for re-classification or may be reclassified because of a DNA test. Before registration is changed a full pedigree must be submitted. An owner may apply to the Registrar on the prescribed form for a panel of Judges to be set up. An appeal against any decision may be made to QFA Inc.
- (G) An exhibit that appears to be Silver from two non-silver parents which is verified by two Senior QFA Judges can be registered as Silver.<sup>12</sup>
- (H) Where a titled cat is re-classified all titles gained prior to re-classification will be forfeited.

#### 5. TRANSFER OF OWNERSHIP, LEASES ETC.

- (A) Upon the sale, exchange, lease or gift of a cat for breeding/exhibiting, the transfer of ownership section on the original certificate must be completed and lodged with the Registrar WITHIN 7 DAYS of sale or disposition. A new certificate in the new owner's name will be forwarded to the Breeder/prior owner once the Registrar has recorded the transfer. The breeder/prior owner must hand over or send the new certificate to the new owner as soon as practicable.
  - i. NO ENTIRE CAT MAY BE TRANSFERRED MORE THAN 3 TIMES. Breeder to new owner constitutes first transfer. Sale, gift, lease or loan are all considered transfers.
  - ii. Exceptions to the three-transfer rule may be dealt with by QFA Council on a case by case basis.<sup>13</sup>
- (B) For local, interstate or overseas transfers "Upon the sale, exchange, lease or gift of a cat for breeding/exhibiting, the transfer of ownership section on the original certificate must be lodged with the Registrar WITHIN TWO (2) CALENDAR MONTHS of such disposition".<sup>14</sup>
- (C) A notice of lease, verified by submission of transfer by the registered owner of the cat, with the appropriate fee, must be lodged with the Registrar within one (1) month, and application for transfer back to the original owner must be applied for, with the appropriate fee, upon the expiration of such lease within one (1) month.
- (D) An expiry date for the lease must be stated.

#### 6. VERIFICATION OF REGISTRATION PARTICULARS

Any registration required by the owner of a registered cat may be obtained from the Registrar upon payment of the prescribed fee.

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<sup>12</sup> June 2014 New clause (G) added and others renumbered accordingly

<sup>13</sup> September 2014 New clause ii added

<sup>14</sup> April 2014 New clause (B) added  
December 2021 Removed clause 5C

## 7. APPLICATION FOR HIGHER STATUS

Higher Status must be applied for through the Registrar on the approved application form with the prescribed fee once the cat concerned gains the required number of points. Points will be allotted based on ten (10) points per challenge, plus one (1) point for every cat in the OPEN class (including the Challenge winner).

Original challenges or photocopies thereof must be submitted with the application. The Registrar will not return them. A record of the cat's history will be returned with the certificate, showing amongst other things, the number of points carried over towards the next higher status.

## 8. ALLOCATION OF CHALLENGES AT Q.F.A. INC. SHOWS

All cats over 9 months of age compete together for one (1) challenge in the Open Class for each breed, colour. Higher status for male- (70pts)- for female-neuter-spay-(60pts) per Higher Status elevation, up to Double Grand Champion. One hundred (100) points per Higher Status elevation required from Double Grand Champion to Gold Double Grand Champion status by a recognised governing body.

Gold Double Grand Champion- all colours in each separate Group e.g. Longhair/Shorthair (Metropolitan & Northern Region) compete together for one (1) Gold challenge as male-female-neuter-spay. Ten (10) QFA Inc Certificates for upgrade to Platinum Double Grand Champion.

Platinum-Sapphire-Ruby-Emerald-Diamond of each separate Group E.g. Longhair/Shorthair compete together for one (1) certificate by sex as –male-female-neuter-spay in each separate e.g. Longhair/Shorthair for one certificate. Ten (10) QFA Inc. Challenges per upgrade.

ACF Inc. AWARDS MAY BE AWARDED TO 'TITLED' OR 'UNTITLED' EXHIBITS if they are of enough merit (deemed to be of a standard of excellence of not less than 95%). at a Show in Group One (1) -Group Two (2) - Group Three (3) in each Ring as male – female – neuter – spay.

### (A) GROUP 4 Companion (over the age of four (4) months must be desexed)

AWARDS OF MERIT for Group 4 one (1) Award of Merit for each colour points to be the same as pedigree exhibits. Sixty points (60) per Higher Status elevation up Double Grand Champion, one hundred (100) points required from Double Grand Champion to Gold Double Grand Champion status by a recognised governing body.

Gold Double Grand Champion- all colours in each separate Group e.g. Longhair/Shorthair (Metropolitan & Northern Region) compete together for one (1) Gold challenge as male-female-neuter-spay. Ten (10) QFA Inc Certificates for upgrade to Platinum Double Grand Champion.

Platinum-Sapphire-Ruby-Emerald-Diamond compete together for one (1) certificate Ten (10) QFA Inc. Challenges per upgrade.

ACF Inc. AWARDS<sup>15</sup> MAY BE AWARDED TO 'TITLED' OR 'UNTITLED' REGISTERED ADULT COMPANION EXHIBITS where a minimum of three (3) adult companions are entered and where the cat is the highest placed adult neuter and adult spay in the top three (3) awards

## 9. TITLE

A cat shall not be described or referred to in any way other than by its registered name and registration number. NO CAT MAY BE REFERRED TO OR ENTERED IN ANY SHOW using its higher status, unless the application is in the hands of the Registrar.

## 10. EXHIBITION OF SUB-REGISTER CATS

Cats and kittens recorded in the sub-register may be entered in open competition at shows, if they are, or have been, part of a program aimed at producing full register cats of an established and recognised breed/variety. In adult OPEN classes cats, will be eligible for challenge certificates application to the QFA Inc. for higher status should be made as for full register cats. No indication that the cat or kitten is sub-registered shall be shown in the Judges book.

Sub-register cats and kittens may compete for BEST OF BREED and BEST IN SHOW awards.

<sup>15</sup> December 2021 Added information about ACF Inc Awards to clarify minimum entries

11. QFA INC. CAT AND KITTEN OF THE YEAR (METROPOLITAN)

The awards shall be QFA Inc. CAT OF THE YEAR, ENTIRE & DESEXED GROUPS longhair and shorthair and companion, and KITTEN OF THE YEAR, longhair and shorthair. Reserve and Third placings will also be awarded Points shall be allocated 100 for Best in Show, 75 for Reserve and 50 for Third plus a point for every cat beaten in that individual ring. However, no cat or kitten shall be eligible for these awards unless having won at least three (3) Best in Show awards, reserve placing's notwithstanding.

Show Managers/Secretaries are required to email/mail an accurately marked catalogue to The Council Secretary and the longhair & shorthair registrars within Seven Days.

Please ensure all absentees are marked.

12. QFA INC. CAT & KITTEN OF THE YEAR (NORTHERN)

The awards shall be QFA Inc. CAT OF THE YEAR, ENTIRE & DESEXED GROUPS longhair and shorthair and companion, and KITTEN OF THE YEAR, longhair and shorthair. Reserve and Third placings will also be awarded Points shall be allocated 100 for Best in Show, 75 for Reserve and 50 for Third plus a point for every cat beaten in that individual ring. However, no cat or kitten shall be eligible for these awards unless having won at least two

Best in Show awards, reserve placing's notwithstanding.

Show Managers/Secretaries are required to email/mail an accurately marked catalogue to The Council Secretary and the longhair & shorthair registrars within Seven Days.

Please ensure all absentees are marked.

13. PREFIX OF THE YEAR (METROPOLITAN)

Awarded to the highest scoring Queensland Feline Association Inc registered prefix in Longhair and Shorthair. Reserve placing will also be awarded Points are allocated 100 for Best in Show, 75 for Reserve, 50 for Third in respect of kitten/entire cat/desexed cat plus a point for every cat beaten in that individual ring.

14. PREFIX OF THE YEAR (NORTHERN)

Awarded to the highest scoring Northern region Queensland Feline Association Inc registered prefix in Longhair and Shorthair. Points are allocated 100 for Best in Show, 75 for Reserve, 50 for Third in respect of kitten/entire cat/desexed cat plus a point for every cat beaten in that individual ring.

15. BREED EXHIBIT OF THE YEAR (METROPOLITAN)

Awarded to Kittens, Entire or Desexed Cats. Points will be allocated as follows, one point for each Best of Breed, plus a point for each exhibit of that breed entered in that individual ring. The exhibit with the highest overall score at the end of the season will be awarded "Breed Exhibit of the Year".

The exhibit must achieve best of breed in three separate shows

## PART C – SHOW RULES

1. **CURRENT QFA RULES** - Download from the web site must be included in every show schedule.  
A complete copy of the QFA Inc Rules will be available at the Show for exhibitors' perusal.

### QFA SHOW RULES

#### GENERAL SHOW ADMINISTRATION

1. Entry fees must be paid when entering exhibits. No refunds will be made.
2. An exhibit which is withdrawn after entries close, up to and including on show day, must be withdrawn from all rings.
3. The Club reserves the right to refuse any entry and refund any fees paid.
4. The Club reserves the right to replace contracted judges or appoint additional judges if required.
5. When entering a show the exhibitor agrees to the following Exhibitors Declaration: "I hereby declare that the particulars contained herein are true and correct to the best of my knowledge and belief and enter exhibit/s at my own risk. I declare that I am the bonafide Owner or Lessee and agree to abide by the Rules of QFA Inc. under which this Show is conducted. None of my exhibits or any of the cats/kittens residing in my home and/or cattery has been affected by, or in contact with, an infectious/contagious disease or illness within thirty (30) days prior to this Show."
6. Clubs must nominate a Member of the Executive or Delegate or a judge of QFA Inc to act as QFA Inc Representative at QFA Inc. Shows, such representatives to be noted on Show Schedules.
7. All complaints regarding the Show must be in writing and accompanied by a fee of twenty (\$20.00) dollars and in the hands of the Show Manager within seven (7) days of the Show. Fees are refundable if upheld. No complaint against the running of the Show will be entertained by QFA Inc unless lodged in accordance with this Rule.
8. If a cat is "NE" (Not Entered) in a ring on the day of a show and is judged by mistake then the top 10/15 placings can be adjusted immediately by the show secretary on the day. If the error is picked up later at any stage in that show season then the COTY points must be altered accordingly within that show season, being Jan – Nov.
9. No exhibit can be removed from the Show or from their designated (by the Show Manager) cage, to another without the consent of the Show Manager. EXHIBITS CANNOT LEAVE SHOW CAGE UNTIL ALL JUDGING IS FINALISED.
10. All reasonable care will be taken of exhibits. QFA Inc and organizing Clubs, their Officials and Members accept NO responsibility for any loss or damage to any person, feline or property.
11. Any Judge appointed to judge at QFA Inc sanctioned shows may not judge an exhibit bred by them self unless a period of six (6) months has elapsed since the exhibit left their residence.
12. Any judge who is active on the floor of the Show may exhibit in any Section or Ring other than the one in which they are judging. Judges may act as Stewards at OPEN SHOWS only. Judges are permitted to bench their own exhibits but must bench early and leave the cage area immediately.

#### REGISTRATION OF EXHIBITS

13. A photocopy of the certificate of registration and pedigree for each exhibit must accompany the completed entry. The only exception is for kittens under the age of four (4) months where registration is pending. In this situation, the relevant details must be filled in on the entry.
14. All exhibits (except Companions) over the age of four (4) months MUST be registered, and registration number included with the entry. All pedigreed exhibits domiciled in Queensland (except in joint interstate prefixes), MUST be registered with a recognized Queensland Governing Body. Only the Queensland registration number will be accepted. (ACF Inc/CCCA Inc recognized throughout Australia). For local, interstate or overseas transfers "Upon the sale, exchange, lease or gift of a cat for breeding/exhibiting, the transfer of ownership section on the original certificate must be lodged with the Registrar WITHIN TWO (2) CALENDAR MONTHS of such disposition".
15. Entries to QFA Inc sanctioned shows for exhibits registered with any other Australian body other than ACF or CCCA affiliates must be accompanied by a 4, generation pedigree. Entries must be received in sufficient time to allow the registrar to verify that the exhibits pedigree conforms to ACF breeding guidelines
16. All Burmese and Tonkinese entries to QFA Inc sanctioned shows (including kittens under 4 months of age) registered with a body other than QFA must be accompanied by a 4, generation pedigree. Entries must be received in sufficient time to allow the registrar to verify that the exhibits pedigree conforms to ACF breeding guidelines.
17. Age of each exhibit will be calculated to be the actual age on the day of Show or the first day of a multi-day show.
18. No kitten under twelve (12) weeks is permitted to be shown.
19. Kittens may be reclassified before judging or during the first ring of judging with the owner's consent on the understanding that the kitten cannot be changed again for the duration of the show.
20. All exhibits must be entered in Show with information (including colour and pattern) as detailed on their registration certificate. Exhibits must be judged according to this information. Adult exhibits (9 months and over) CANNOT be reclassified for colour or pattern prior to judging on the day or during judging BUT ONLY AFTER all the judging is completed. Reclassification may then be made after examination and agreement by three (3) QFA Inc judges.
21. Companion exhibits over the age of four (4) months must be desexed.

22. Exhibition of Breed Development Program exhibits to be in accordance with the current QFA Inc Regulations and By-laws.

### **HEALTH, SAFETY AND WELFARE OF CATS**

23. All exhibits must be currently vaccinated to enter in a QFA Inc. sanctioned show. Every kitten entered in the show or on exhibition must have had at least one F3 (or equivalent) vaccination not less than 7 days prior to the show and a copy of its current vaccination certificate must be provided with the entry. The vaccination certificate or documentation must be signed by the person who administered the vaccine and include the vaccine sticker label with date given and the kitten's breed, colour, sex and DOB.
24. All exhibits must have claws clipped (front and back). All exhibits must be in good health and condition i.e. clear eyes/nose, clean ears and free from any parasites or skin conditions.<sup>16</sup>
25. All exhibits must be brought to the Show in suitable container, not on leashes or carried in arms.
26. When benching time is listed on Schedule, exhibits MUST be benched by advertised time. If exhibitor arrives after stipulated time, and judging has commenced, exhibitor must forfeit being judged in that Ring and wait until the judge has completed the Finals in that ring, before benching their exhibit/s.
27. At any QFA sanctioned show, where a possible contagious condition is the basis for a judge marking an exhibit NOT IN SHOW CONDITION (NSC), Withhold Award (W/H), Disqualify (DQ) or No Award (N/A) the show committee reserves the right to remove all exhibits owned by the same exhibitor/s. The show committee reserves the right to request a veterinary clearance for any or all exhibits removed from the show prior to such exhibits being entered in further QFA sanctioned shows.<sup>17</sup> Or,
28. Where a QFA show has vetting any exhibit, which is, in the opinion of the veterinarian, unfit for exhibition, will be removed from the hall immediately. If, in the opinion of the veterinarian, it is so desirable, all exhibits from the same cattery shall be banned from attending the show. THE VETERINARIAN'S DECISION IS FINAL.
29. Female cats in kitten or lactating queens without their Litters MUST NOT BE SHOWN.
30. Unilateral or bilateral cryptorchids over the age of nine (9) months, vasectomized males, or females which have undergone tubal ligation, must not be shown. Any person who knowingly contravenes this Rule will have their exhibit disqualified and all entry fees forfeited.
31. Litter trays may be left in cages for kittens up to 4 (four) months of age during judging.
32. There must not be any objects in the cage that will identify the owner of the exhibit.
33. Litter Classes at QFA shows are optional and is up to individual clubs.
34. Litters requiring hire cages will automatically receive a second adjoining cage at no extra cost. If the Dam of such Litter is being exhibited, she may only be placed in with her Litter after judging or between Rings.
35. Only one exhibit may be benched per cage unless entered in a litter.
36. Tattoos (on desexed exhibits only) or microchips under the skin will not penalize an exhibit.
37. Cages must be kept clean by exhibitors prior to and after judging. No food to be left in cages until judging is completed for the day.
38. Exhibitor owned cages must be fitted with suitable solid barriers on both sides and back to prevent direct contact between benched cats.

### **COMPETING FOR AWARDS**

39. Exhibits registered as AOC/AOV in accordance with current ACF standards may be entered in QFA Inc shows but will not be eligible for challenges, best of breed, ACF awards, Top 10 placings or COY awards.
40. Breeds and or colours and or patterns that are not recognised by QFA Inc may not be entered in a QFA Inc show.
41. Neuter or Spay (desexed) kittens under the age of nine (9) months will compete with entire kittens in age classes and for Best in Show Awards.
42. Any unregistered kittens under 4 months shown without a name will not be eligible for QFA COTY or Best of Breed points.
43. All adult cats with the exception of Gold Double Grand Champions, Platinum, Sapphire, Ruby, Emerald, and Diamond Double Grand Champions, compete together for one challenge in the Open Class for each breed/colour, Male-Female-Neuter-Spay.
44. Companion exhibits will compete in colour classes. Companion adult exhibits must be registered as Companions be eligible for award certificates towards titles of Champion and higher which will be attained in the same manner as pedigreed exhibits. Adult Companions will compete in Neuter-Spay classes only.
45. Gold Double Grand Champions of each Group (Longhair and Shorthair and Companion in metropolitan shows; Groups 1, 2, 3 and 4 for northern shows) compete together for one certificate in Male-Female - Neuter-Spay. Platinum, Sapphire, Ruby, Emerald and Diamond Double Grand Champions of each Group (as above) compete together for one challenge in Male-Female-Neuter-Spay.
46. ACF Award Certificates may only be awarded to the Best Male – Female – Neuter – Spay of each Group (Groups 1, 2 and 3 for both metropolitan and northern shows)
47. ACF Companion Award Certificates may only be awarded to the highest placed <sup>18</sup>adult exhibit in the Top 3 that comply with

<sup>16</sup> Oct 2021 Amend rule to include health and condition

<sup>17</sup> Oct 2021 Amend rule to allow committee to remove exhibits from show

<sup>18</sup> 2019 Amend requirement for 'Best in Show' to 'highest placed' in Top 3

- their registering body's companion rules and where there is a minimum of 3 adult companions present.
48. In the event of a 'Withheld Challenge' in an Open Class or first place declined in a Kitten Class, then no Best in Section or Best of Breed shall be awarded if that exhibit is the sole entry in its' Breed/Colour Section.
  49. The judge's decision as to the quality of the exhibit is final. The judge is empowered to withhold any award in any class or Special Award if, in the judges' opinion, the exhibit does not possess sufficient merit.
  50. The following Awards MUST be made at QFA Inc Shows in each Group - BEST - RESERVE - THIRD BEST CATS, KITTENS and DESEXED. RESERVE CHALLENGE winners should also be noted in the event of a protest or other Show Rule anomaly.

### **FRACTIOUS CATS**

51. No cat is to be entered in Shows if it has a history of fractious behaviour. It is the Exhibitors' Duty of Care not to expose any judge or official to injury by any exhibit. Judges are not required to restrain or judge any exhibit showing any signs of aggression.
52. Exhibits may only be handled by the owner, at the invitation of the judge unless the show has been approved as an owner/handler show. All exhibitors at these shows must record their name and sign the insurance book provided by the club to ensure they are covered under the QFA Voluntary worker's insurance policy.
53. An exhibit which is unable to be handled due to aggression or which shows aggression whilst being handled (deliberate biting, attacking or threatening to attack a judge, steward or any other person) must be marked "barred for Life" (BFL – Barred for Life). Judges cannot choose to not issue BFL in such circumstances. No further judging or showing of the exhibit will take place. The steward (or judge if working alone) must immediately report this to the Show Manager and the QFA Inc Representative who will immediately record this by completing and signing a QFA Inc BFL Notification Form which the judge and owner/exhibitor must also sign immediately. One part of the form must then be handed to the owner/exhibitor and the other part must be attached to the QFA Inc Representative's Show Report. A red BFL tag will be immediately attached to the exhibit's cage by show personnel so that no following judge or show personnel will attempt to handle the exhibit. The exhibit will be barred from showing for life and the owner will also be notified in writing by QFA Inc. following the show and no appeal will be considered. This is for reasons of insurance as well as the cat's welfare. QFA Inc will notify ACF, CCCA and all Queensland councils.<sup>54.</sup> An exhibit which acts less aggressively but is not able to be effectively judged/assessed and therefore marked Unable to be Judged (UTJ – Unable to be Judged) must be immediately reported by the steward to the Show manager who will ensure that a yellow UTJ tag is immediately attached to the exhibit's cage to warn following judges and show personnel. An exhibit marked UTJ is not automatically disqualified from further rings and such warnings alone will not result in barring from shows.<sup>19</sup>

### **EXHIBITOR BEHAVIOUR AND ETIQUETTE**

55. Unless the owner is called upon by the judge to do so, exhibitors must not discuss with the judge their exhibit whilst it is being judged on the table.
56. Any person/persons who, by their actions or words, intimidate any judge, show official, or any other person/persons at or in the vicinity of the show hall are liable to disciplinary action.
57. Mobile phones must be in Silent Mode during judging.
58. No flash cameras to be used within the show hall without the express permission of the Show Manager.
59. No ribbons, prize cards, certificates etc. are to be displayed during judging, or any won at previous shows displayed.
60. No alcohol is allowed to be consumed in the show hall

### **GROOMING IN SHOW HALL**

61. No powder, aerosol sprays or Methylated Spirits are allowed in the vicinity of the cages. Exhibitors or handlers must not use talcum powder or other like substances on an exhibit while it is caged or in vicinity of other cages.
62. Judges shall be instructed to disqualify an exhibit upon which there is colouring matter or powder residue.
63. Exhibits cannot be groomed during judging while the judge is in the Ring (Stewards cleaning after an exhibit's mishap not included in this Rule). If mishap occurs QFA Inc Show Representative must be informed.

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<sup>19</sup> Oct 2021 Amend rule to make BFL mandatory if aggression by an exhibit is show

- b) <sup>20</sup> QFA Approved Supreme Point Scoring System – to be used by clubs that advertise their Supreme Exhibits will determined by points. <sup>21</sup>

Guidelines

The judge must have judged all exhibits in the show. The judge must then rank an Overall Top 10 Exhibits Group on a separate judge's slip that is to be notated "Not To Be Announced". Judges to check their top 10 ranking for any cross judging with ring results. To be eligible for Supreme and exhibit must have been at least one Best Exhibit in Group.

Points for calculating Supreme Exhibit

Best Exhibit	10
Reserve	9
Third	8
Fourth	7
Fifth	6
Sixth	5
Seventh	4
Eighth	3
Ninth	2
Tenth	1

Example: Supreme Shorthair

POINTS	PLACE	RING 1	RING 2	RING 3
10	Best	130	119	117
9	Reserve	109	127	130
8	3 <sup>rd</sup>	74	111	90
7	4 <sup>th</sup>	102	73	98
6	5 <sup>th</sup>	131	131	64
5	6 <sup>th</sup>	66	79	126
4	7 <sup>th</sup>	121	74	69
3	8 <sup>th</sup>	85	122	127
2	9 <sup>th</sup>	117	13	105
1	10 <sup>th</sup>	97	65	67

Exhibit 130 = 21 pts; Exhibit 119=10 pts; Exhibit 117=12 pts; Supreme Shorthair = 130

<sup>20</sup> June 2017 QFA Council meeting decision November 2019 QFA Council meeting decision – no longer an Approved Supreme Points system. Points Guidelines removed

<sup>21</sup> Feb 2020 Council decision – reinstatement of Supreme Points System



## 2. VETERINARY RULES AND REGULATIONS

- (A) Inspection of exhibits at shows by a veterinarian is optional. If the club chooses to have exhibits examined by a veterinarian, this may be done at the door prior to benching, or after exhibits have been placed in cages. Whichever option is used is to be stated on schedule.
- (B) Cats, which are, in the opinion of the veterinarian are unfit for exhibition, will be removed from the hall immediately. If, in the opinion of the veterinarian, it is so desirable, all exhibits from the same cattery shall be banned from attending the show. THE VETERINARIAN'S DECISION IS FINAL.
- (C) When exhibits arrive after the specified time for veterinary inspection, and there is a reasonable excuse for the late arrival, the show manager or his/her deputy may permit the exhibits to be examined by a veterinarian (if necessary at the expense of the exhibitor), or a suitable QFA Inc. representative, and if passed, the exhibit shall be eligible to compete.
- (D) Any exhibit found to have ear mites, external parasites, appear to have any contagious skin lesions or other obvious contagion or to be under the influence of drugs at any time during the show, will be subject to expulsion from the show. Female cats obviously in kitten or lactating queens without their litters must not be shown
- (E) If a benched exhibit is evincing signs of distress at any time during the show, it may be removed at the discretion of the show committee. The owner agrees to indemnify the club and the veterinarian against all damages, claims and demands of whatever nature arising out of any action taken under this rule.
- (F) Where a QFA Show has no vetting, the show committee reserves the right to remove any exhibit that is NOT IN SHOW CONDITION.

### DISQUALIFICATION UNDER ANY OF THESE RULES WILL RESULT IN ALL ENTRY FEES BEING FORFEITED

BFL: An Exhibit which is unable to be handled due to aggression and therefore marked Barred for Life (BFL – Barred for Life): deliberate biting or attacking of a judge, steward or any other person. No further judging or showing of the exhibit will take place. The steward must immediately report this to the Show Manager and the QFA Inc. Representative who will immediately record this by completing and signing a QFA Inc. BFL Notification Form which the judge and owner/exhibitor must also sign immediately. One part of the form must then be handed to the owner/exhibitor and the other part must be forwarded to the QFA Secretary. A red BFL tag will be immediately attached to the exhibit's cage by show personnel so that no following judge or show personnel will attempt to handle the exhibit. The exhibit will be barred from showing for life and the owner will also be notified in writing by QFA Inc. following the show and no appeal will be considered. This is for reasons of insurance as well as the cat's welfare. QFA Inc. will notify ACF, CCCA and all Queensland councils.<sup>22</sup>

UTJ: An exhibit which acts less aggressively but is not able to be effectively judged/assessed and therefore marked Unable to be Judged (UTJ – Unable to be Judged) must be immediately reported by the steward to the Show manager who will ensure that a yellow UTJ tag is immediately attached to the exhibit's cage to warn following judges and show personnel. An exhibit marked UTJ is not automatically disqualified from further rings and such warnings alone will not result in barring from shows.

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<sup>22</sup> June 2016 UTH changed to BFL (Barred for life)

### 3. DEFINITION OF CLASSES

- Cat: Entire exhibit 9 months and over on show day.
- Kitten: Exhibit 3 months or over and under 9 months on show day. Classes under 5, 7 and 9 months
- Litter: All living progeny of the same birth, 3 months and under four (4) months on show day, belonging to one or joint breeders. All living progeny from two pedigreed cats of the same breed unless under a breed development program or one breed is an allowable outcross. Consist of a minimum of 2 kittens. Litter Class is optional and is at the discretion of each club.
- Neuter: Male kitten/cat that has been desexed.
- Spay: Female kitten/cat that has been desexed.
- Companion: Exhibit that has not been entered in any classes other than domestic pet classes. It is not judged on official standards, but on condition, quality of coat and temperament only. All exhibits over the age of four (4) months MUST BE DESEXED
- Open: All exhibits (except Gold DGC and Platinum & Above) 9 months and over must be entered in this class. Challenge certificates are awarded in the Open class.
- Champion: Exhibit that has been granted Champion status by a recognised governing body.
- Grand Champion: Exhibit that has been granted Grand Champion status by a recognised governing body.
- Double Grand Champion: Exhibit that has been granted Double Grand Champion by a recognised governing body.
- Bronze Double Grand Champion: Exhibit that has been granted Bronze Double Grand Champion status by a recognised governing body.
- Silver Double Grand Champion: Exhibit that has been granted Silver Double Grand Champion status by a recognised governing body.
- Gold Double Grand Champion: Exhibit that has been granted Gold Double Grand Champion status by a recognised governing body.
- Platinum Double Grand Champion: Exhibit that has been granted Platinum Double Grand Champion status by a recognised governing body. (10 Gold Certificates won at a QFA Inc Show for each level)
- All Platinum, Sapphire, Ruby, Emerald, & Diamond of each Group (Longhair) - (Shorthair) compete together for one Certificate as – male – female – neuter – spay.
- Sub-Register: All cats on the sub-register are eligible to compete with those cats on full register (See page 12.)

### 4. RECOGNITION

- (A) QFA Inc. only recognises Awards from Affiliates of ACF Inc. and CCCA Inc.
- (B) QFA Inc. only recognises the qualifications of Judges who are affiliated with governing bodies recognised by ACF Inc.
- (C) QFA Inc. recognises the awards and Judges of recognised International Cat Organisations except for judges licensed by any Other Australian Governing Body.

## Part D - THE QUEENSLAND FELINE ASSOCIATION INC. JUDGES' ASSOCIATION

- Name:** Queensland Feline Association Inc. Judges' Association.
- Membership:** All Judges on the QFA Inc. panel.
- Objects:** To promote better standards of judging and maintain a high standard of personal conduct of QFA Inc. Judges.
- Meetings:** There shall be a compulsory meeting and judges' workshop for all pedigree judges, each year. QFA Inc will pay 100% of the northern Queensland judges' airfares to the annual workshop, whilst there is a limited number of judges in northern QLD.<sup>23</sup>
- Other meetings may be convened if required.
- The annual QFA judges' workshop must be separate to any QFA show.
- The Association may choose one of its members to be chairperson of the meeting, no less than one month prior.
- Voting:** At the meetings a simple majority shall decide questions.
- Disbandment:** The Association shall be disbanded by QFA upon the recommendation of most of the judges.

## Part E - JUDGES TRAINING:

MUST be an accredited QFA Inc. Steward, have completed the QFA show managers' course, acted as show secretary/entry clerk at a minimum of two (2) QFA Inc. shows and show manager at a minimum of two (2) QFA Inc. shows, before being eligible for selection for a Companion Course.

They MUST be a qualified Companion Judge before being eligible to commence a Pedigree Judge's Course.

Must have been a Breeder and Exhibitor in the Pedigree Group applied for, for a minimum period of 3 years and have bred a minimum of 5 litters.

Individuals may make personal application to QFA Inc to undertake judge training Acceptance must be approved at a general meeting of the Council and candidates MUST meet certain requirements, which shall include a specified number of stewarding appointments and administrative duties at QFA Inc. shows.

The minimum age for candidates is 18 years.

The experience/qualifications of persons transferring from other governing bodies will be considered on a case by case basis.

**Format:** That the QFA Judges training format be revised to stay in line with the ACF Judges Training scheme. Each trainee judge is given approximately one month (subject to tutor judge's discretion) on each breed which will include:

- a. Lecture/s
- b. An assignment on every breed
- c. A theory test after each breed, the pass mark to be raised to 95% which is higher than the current mark of 85%.
- d. Stewarding in group being studied
- e. Practical assignments at shows on the breed and increase as more breeds completed.

**Cadet Judges:** This refers to all candidates during training.

**Junior Judges:** Cadet Judges who have passed examinations, theory and practical, set by the Judges' examining panel, and who have the level of Junior Judge, will serve a minimum of five (5) separate kitten appointments over a period of not less than twelve (12) months, at the discretion of the Tutor panel. Companion Judges will serve a minimum of three (3) Companion appointments over a period of not less than four months, **An Open QFA Inc. Judge must attend all probationary appointments and must give a written assessment of the probationary Judge's performance to the Senior Tutor Judge.** Junior Judges on the QFA Inc. panel will only be allowed to judge at QFA shows.

<sup>23</sup> 20 Nov 2019 QFA council meeting decision – to pay 100% of judges' airfares whilst there is a limited number of judges in northern Qld

**Open Judges:** Junior Judges who have completed the probationary conditions listed under Junior Judge to the satisfaction of the QFA. Inc. Tutor Panel and have obtained approval of the QFA Council.

**Judges' Examining Panel:** Open Judges who have had a minimum of three (3) years' experience judging in the Breed/Groups, which they are qualified to judge will be selected on suitability and experience.

Lectures and examinations shall be carried out by the approved Longhair and Shorthair Tutor panels. Licenses will be issued in the following categories: -

- 1) Longhair Group 1
- 2) Shorthair Group 2 & 3
- 3) All Breed
- 4) Companion Group 4

**QFA Inc. Judges Licenses:** ALL Judges Licenses' are issued or withdrawn in accordance with QFA Inc. rules.

**Leave of Absence:**

- 1) QFA Inc Judges may take a leave of absence of up to 12 months without penalty
- 2) QFA Inc Judges taking a further year of leave of absence will be required to undertake an open book exam on all new breeds introduced to ACF during their period of leave.
- 3) After two years of leave of absence the license would be considered lapsed and the Judge would need to reapply.

**Currency** To keep their license current a QFA Inc Judge must complete one assignment in each group in which they are qualified each year

**Ethics:** A Judge must always act in a dignified way, not at any time bringing the cat Fancy or QFA Inc. into disrepute.

**Club Membership:** All QFA Inc Judges must be a member of at least one QFA Inc. affiliated club.

**Appointments:** A QFA Inc Judge is not permitted to judge or exhibit at any Cat Association other than those recognised by ACF Inc.<sup>24</sup>

**Reporting:** All QFA Inc judges must advise the QFA Inc Secretary of all judging assignments accepted from all Governing Bodies as soon as a contract is signed. All variations to judging appointments e.g. cancellations, date changes and changes to assignments must also be notified. A record will be kept avoiding confusion and to keep affiliate clubs informed of the position in relation to availability of Judges.

**Training:** All QFA Inc judges are required to attend compulsory QFA Inc Judges Seminars/Workshops. If, for a valid reason, a judge is unable to attend a seminar, they must complete an open book assignment relevant to breeds discussed.

**Conciliation:** When it is necessary for Judges to confer to select a special award and a satisfactory decision cannot be reached within a reasonable time, the Show Manager shall be advised of the impasse and the Judge who is the longest serving Open Judge shall then be asked to make the award.

**Judges transferring from Other Governing Bodies:**

Application must be directed to the Secretary of QFA Inc. and be supported by full and satisfactory documentary evidence as to the applicant's efficiency and qualifications. Letter of reference from previous affiliated body may be requested at the discretion of the Council.

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<sup>24</sup> QFA Council March 2017 decision to remove - Judges must allow two clear weekends between judging appointments in the same Group within the same Qld region.

## APPENDIX 1

### QFA PRESIDENT POSITION STATEMENT

The President will steer and support the Executive in the day to day operation of QFA and is a part of the Executive Committee and the Complaints Committee.

#### Responsibilities and Duties

- Preside as Chairperson at meetings convened by QFA, maintaining order and conducting meetings in a proper manner.
- Be familiar with the constitution/rules of QFA.
- As part of the Complaints Committee, give input by comment on complaints received by QFA as part of the investigation process and subsequent responses to involved parties.
- As may be required, act as the QFA Executive Delegate to ACF (Australian Cat Federation Inc) reporting back to QFA on relevant matters.
- Maintain confidentiality on all relevant matters.
- Provide a written President's report to the QFA Annual General Meeting.



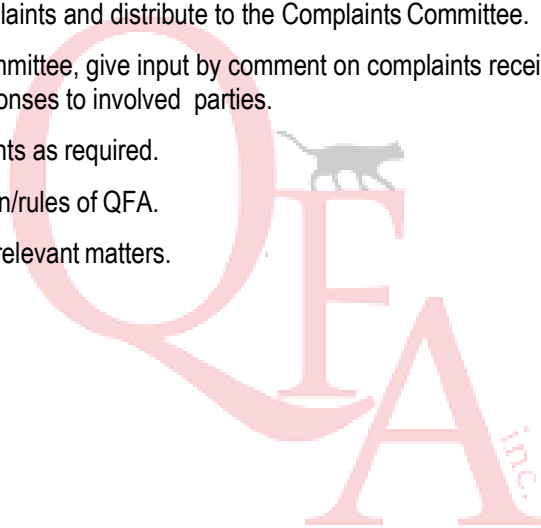
## APPENDIX 2

### QFA SECRETARY POSITION STATEMENT

The Secretary will support the Executive in the day to day operation of QFA and is a part of the Executive Committee and the Complaints Committee.

#### Responsibilities and Duties

- Convene all general meetings of QFA and any other meetings as required.
- Prepare and distribute agendas for QFA monthly meetings to the Executive and club delegates, along with correspondence and monthly reports.
- Respond to matters of correspondence as directed by the monthly meeting of QFA
- Keep a record of all correspondence.
- Maintain a current schedule of judging assignments as advised by QFA judges
- Answer general enquiries from members of the public.
- Maintain and update the QFA website.
- Maintain the property register of all QFA equipment.
- Maintain a register of all complaints and distribute to the Complaints Committee.
- As part of the Complaints Committee, give input by comment on complaints received by QFA as part of the investigation process and subsequent responses to involved parties.
- Update all forms and documents as required.
- Be familiar with the constitution/rules of QFA.
- Maintain confidentiality on all relevant matters.



## APPENDIX 3

### QFA ASSISTANT SECRETARY POSITION STATEMENT

The Assistant Secretary will support the Secretary by taking minutes of QFA General Meetings, Executive Meetings and Annual General Meetings. The Assistant Secretary will act for the Secretary in their absence and is therefore required to be familiar with the Secretary's responsibilities and duties.

The Assistant Secretary is part of the Executive Committee and the Complaints Committee.

#### Responsibilities and Duties

- Record the minutes or records of proceedings of QFA General Meetings, Executive Meetings and Annual General Meetings and prepare the final minutes for approval by the Secretary and President of QFA as soon as possible after meetings. Once approval is given, distribute the minutes by email to the Committee members and member club secretaries (where required).
- Be familiar with the constitution/rules of QFA
- Carry out any other duties that may, from time to time, be requested by the Committee to support the Secretary
- As part of the Complaints Committee, give input by comment on complaints received by QFA as part of the investigation process and subsequent responses to involved parties.
- Maintain confidentiality on all relevant matters.



## APPENDIX 4

### QFA TREASURER POSITION STATEMENT

- Shall be responsible for all matters of finance, including payment of accounts and collection of monies due to Council.
- Shall keep all records of finance and preparation of accounts, and act generally under direction of Council.
- Shall present at each meeting a statement of balance of account, and at each annual general meeting a statement of accounts for the previous year from 1<sup>st</sup> July to 30<sup>th</sup> June.
- The funds of the Association shall be deposited in the name of the Association and deposited in a Bank or Building Society as directed by the Executive Committee.
- Proper books and accounts shall be kept and maintained on an Excel spreadsheet.
- All money shall be deposited as soon as practicable after receipt thereof.
- All accounts shall be paid by cheque and signed by any two of the President, Secretary, Treasurer or other members authorized from time to time by the Executive Committee.
- All expenditure shall be approved or ratified at a General Committee Meeting.
- As soon as practicable after the end of each financial year, the Treasurer shall prepare a statement (spreadsheet) containing the particulars of the income and expenditure of the year just ended, and the assets and liabilities of all charges and securities affecting the property of the Association at the close of the year.
- All such statements shall be examined by the auditor. They will then present their report upon the audit to the Secretary, prior to the holding of the annual general meeting.





## APPENDIX 5

### QFA REGISTRARS POSITION STATEMENT

Outline of duties and responsibilities QFA Registrars:

- Shall keep and ensure:
  - Complete registers of all registrations of pedigreed cats, companion cats, matings, litters, transfers and higher status updates.
  - Register of all prefixes approved
  - Maintain and ensure a register of all breeders is up to date
  - Maintain a register of website listings
  - All monies are accounted for correctly
  - Monthly and annual reports are maintained
  - Paperwork to be processed efficiently and expediently, so as not to disadvantage any individual breeder.
- All paperwork to be processed and posted no later than 10 business days from receipt providing all lodged information is complete as required. Where this information is not complete advice must be sent and the 10 days would begin again from receipt of complete information.
- Post Box to be cleared two to three times a week.
- Emails to be responded to within 48 hours (excludes weekends)
- Phone calls to be returned within 48 hours (excludes weekends)
- Breeders to be advised by bulk email distribution if there are to be expected delays in the processing of paperwork.
- Efficient delivery of communications to all registered breeders, including bulk emails from QFA and its affiliated clubs.
- Monthly Reports to the Treasurer and Assistant Secretary to be sent within 7 days of the end of the month.

It is expected that if a registrar is going to be away for any period then they will make alternative arrangements for processing where possible, or, at a minimum, advise members of possible short delays.

It is also anticipated that if either registrar is experiencing technical or professional difficulties or ill health, that they will advise QFA Executive as a matter of urgency in order to gain and accept the support and assistance required. If they wish to vacate the position at least 2 months' notice should be provided in order that a new registrar can be appointed and trained to assume the position.

## APPENDIX 6

### <sup>25</sup>Sample Agreement Document for Breed Development Program

Date: \_\_\_\_\_

**BREEDER:** \_\_\_\_\_ **BREED DEVELOPMENT PROGRAM: (Breed)** \_\_\_\_\_

Your application to undertake a Breed Development Program for the \_\_\_\_\_ breed using stock as outlined in your proposal has been accepted by Queensland Feline Association Inc. (QFA).

The following guidelines and requirements have been set down:

1. All kittens in all litters must be registered.
2. All pet kittens must be desexed prior to sale
3. The offspring of the first cross between two breed/types, will be known as Generation One (Gen1). The generation number (denoted by Gen1, Gen2 etc.) will be included with the registration number and all pedigrees issued must include the Gen number for each cat stated on the pedigree.
4. The offspring of the Generation three cats will be eligible for full register if, in the opinion of the QFA Council appointed judges, they are typical of the program breed and of sound health.
5. Breeders not wishing to complete the program to full register must notify QFA and the Registrar. Stock can be transferred to another breeder when that breeder has gained permission to carry on this program.
6. Where a person purchases a cat, which is on a breed development program QFA requires a pedigree which shows where the breed development program began or an eight-generation pedigree for the purchased cat.
7. All first-generation kittens must be assessed by one of the appointed judges. Currently an appointed judge can be any senior QFA Shorthair judge. Then, preferably at least six monthly, they should view kittens from the program to assess progress and to give advice where this is sought or required. Finally, all kittens from a litter going onto full register must be assessed. For this final assessment ideally two judges should view the litter at the same time where this is possible. At the time of the assessments of Gen 1 kittens and those going to full register, **a pre-filled litter registration form must be presented to the judges** who will sign off directly onto the form beside each listed kitten – registrations will not be actioned unless the form has been signed off. Assessments can be done in one of several ways e.g. by entering the litter into a QFA show or having them on display, or by bringing the litter to a QFA Council meeting which is normally on the third Wednesday of the month in the evening. Please confirm that at least one senior QFA judge will be available on the arranged date. At other times it may be necessary to arrange with the judge/s to have the assessment done at another agreed location. QFA encourages more regular viewings/assessments where these can be arranged especially when regular attendance at QFA shows is not possible.

I/We \_\_\_\_\_ agree to abide by the guidelines and requirements as set down above.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

**(This signed agreement must be returned to Queensland Feline Association Inc. within 7 days of receipt or approval may be withdrawn.)**